

Risk Assessment Form – The Big Cat Sanctuary

Establishment: The Big Cat Sanctuary	Assessment No: 001	Assessment Date: 09/02/2018; 09/02/2019; 25/02/2020; 06/05/2021
Section/Department: Group Visits - Entire Site	Assessment Type (See Note 1)	
	Specific	Generic
Record of Dynamic Assessment		

Please be advised, owing to the amount of individual risk assessments that cover the Big Cat Sanctuary's operations it is not possible to send them all out on an individual basis. This document only contains risk guidelines and we would strongly recommend that all organisers make a preliminary visit to The Big Cat Sanctuary to carry out their own risk assessment before bringing a group.


Assessor		Health & Safety Committee or Line Manager Acceptance	
Name:	Briony Smith	Name:	Lisa Pressland
Role:	Curator	Role:	Health & Safety
Signature:	<i>B. Smith</i>	Signature:	<i>Lisa Pressland</i>




What are the hazards?	Who might be harmed and how?	What are you already doing? (Specific Existing Control Measures)	Risk Rating Note 3	Do you need to do anything else to control this risk? Who should complete action and by when?	Residual Risk Rating (See Note 4)
Uneven pathways & surfaces, wet leaves & mud etc.	Staff, Contractors & Visitors by slips, trips & falls	<ul style="list-style-type: none"> Regular maintenance of path and walkways; any damaged areas of decking to be marked out of bounds until repaired Anti-slip treads on Heritage/Founders Lodge decking and other walkways Any leaves are cleared up daily Safety notices in place re uneven ground on railings, fence etc. where relevant 	1 x 2 = 2	Control Measures Adequate	1 X 2 = 2

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		<ul style="list-style-type: none"> • Hand rails in place & high visibility tape at edge of steps 			
Visits to Animal Enclosures	Staff, Contractors & Visitors could be injured by entering or reaching into enclosure during unsupervised contact	<ul style="list-style-type: none"> • Sanctuary staff conduct fully health and safety briefing with guests prior to entry to the Sanctuary • Instructions given by Sanctuary staff must always be adhered to during site visits • Sanctuary Staff & Group Leader to ensure groups are quiet and calm when near animal enclosures • Pathways must be kept to and barriers must not be crossed or climbed on • Safety notices in place where relevant • Children must be supervised by a responsible adult at all times 	1 x 3 = 3	Control Measures Appropriate	1 x 3 = 3
Escaped Animal	Staff, Contractors & Visitors could be injured by an escaped animal	<ul style="list-style-type: none"> • Visitor safety is of prime importance at all times • In event of an animal escape BCS Protocols are in place (staff move visitors into a building/designated place of safety until the situation has been dealt with by the dedicated BCS Team) • Regular drills are carried out to ensure protocols are tested and updated accordingly 	1 x 3 = 3	Control Measures Appropriate	1 x 3 = 3
Movement of Sanctuary vehicles around the site	Staff, Contractors & Visitors could be injured by a moving vehicle	<ul style="list-style-type: none"> • Only experienced and fully trained staff drive vehicles on-site • Site speed limits are in place and adhered to at all times • Visitors are instructed to keep to pathways at all times 	1 x 2 = 2	Control Measures Adequate	1 x 2 = 2
Fire	Staff, Contractors & Visitors may be injured during a fire	<ul style="list-style-type: none"> • Visitor safety prime importance at all times – visitors will be moved to designated fire assembly areas as per current fire procedures 	1 x 3 = 3	Control Measures Appropriate	1 x 3 = 3

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Actions Required							
Action Required:	N/A	By Who	N/A	Role:	N/A	Signature:	
Review Date:		Name:		Role:		Signature:	
Review Date:		Name:		Role:		Signature:	

Assessment Review (See Note 4)							
Review Date:	09/02/2019	Name:	Lisa Pressland	Role:	Head of Health & Safety	Signature:	
Review Date:	25/02/2020	Name:	Lisa Pressland	Role:	Head of Health & Safety	Signature:	
Review Date:	06/05/2021	Name:	Lisa Pressland	Role:	Head of Health & Safety	Signature:	
Review Date:		Name:		Role:		Signature:	

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Notes:

- 1 If using a Generic Risk Assessment, Assessors and a member of the Health & Safety Committee or a Line Manager are to satisfy themselves that the assessment is valid for the task and that all significant hazards have been identified and assessed. If additional hazards are identified they are to be recorded and attached to the Generic Assessment.
- 2 When recording the Risk Rating ensure that both the Likelihood and Consequence scores are included:

High	Common, regular or frequent occurrence	3	3 Med	6 High	9 High
Medium	Occasional occurrence	2	2 Low	4 Med	6 High
Low	Rare or improbable occurrence.	1	1 Low	2 Low	3 Med
Risk Matrix: Likelihood x Consequence			1	2	3
			Minor injury or illness	Serious injury or illness	Fatalities, major injury or illness
			Low	Medium	High

High	Improve control measures or consider stopping work/activity; conducting work at this level is to be reported directly to Line Manager/H&S/Director
Medium	Review control measures and improve if reasonably practicable to do so; consider alternative ways of working
Low	Maintain control measures and review if there are any changes

- 3 Record the residual Risk Rating to demonstrate that the risk has been reduced to an acceptable level; record Likelihood and Consequence scores.
- 4 Risk Assessments are to be reviewed:
 - At least annually
 - If there is reason to doubt the effectiveness of the assessment
 - Following an accident or near miss
 - Following significant changes to the task, process or procedure
 - Following the introduction of new personnel
 - If “Generic”, prior to use